

HILTON PARISH COUNCIL

MINUTES of the meeting of the Parish Council held on Tuesday 8th January 2019 at 7pm in The Club Room of The Old Brewery Hall, Ansty

PRESENT: Cllrs J McGuinness (JM - Chairman) C Langham (CL - Vice Chairman) M Walbridge (MW) & E Bridle (EB) **IN ATTENDANCE:** Mrs S Smith (Clerk) and 7 members of the public.

1. **APOLOGIES:** County Councillor Pauline Batstone (PB) District Councillors Jane Somper (JS) & Emma Parker (EP) PC Cllrs A Wyld (AW) R Rowe (RR) & R Northover (RN) were absent from the meeting.
2. **MINUTES OF THE PREVIOUS MEETINGS:** The minutes of the previous Parish Council meeting held on the 4th December 2018 had been circulated in advance of the meeting. These were signed by the Chairman as a true copy.
3. **DECLARATIONS OF INTEREST:** Cllr Langham's husband is a Director of a company that owns the land adjacent to Hawkes Field Farm.
4. **MATTERS ARISING FROM THE LAST PC MEETING/CLERKS REPORT:** The Clerk has contacted The Village News and the PC minutes should now be included in the magazine every month from February 2019. Cllr McGuinness agreed to speak to the local resident, who it was thought might be interested in tidying up the red BT telephone box on behalf of the PC.
5. **DISTRICT AND COUNTY COUNCILLORS REPORTS:** County Councillor Pauline Batstone (PB) District Councillor Jane Somper (JS) both emailed reports ahead of the meeting.
6. **OPEN FORUM:** Members of the public had attended the meeting to discuss the Hawkes Field Farm planning application, see next item.
7. **PLANNING APPLICATIONS, DECISIONS & ISSUES: 2/2018/1486/FUL Hawkes Field Farm, Hilton DT11 0DN – erect 1 x dwelling** – the applicants attended the meeting along with members of the public. A lengthy conversation was had with regards to the proposal. A number of issues were raised by Cllrs & the general public. It was felt that the proposed building would not be suitable at the chosen location. The site is in the Dorset AONB & outside the village settlement boundary. The proposed design of the building features large windows which would create light pollution at night, especially as the site is elevated. This light would be seen from a great distance in a largely rural area. The construction materials & height of the proposed property also raised concerns. Concern was also raised over the building of a property connected to a business, what happens to the property once the business ceases to trade? It was felt by all Cllrs present that this application should not be supported by the PC, especially as so many local residents are against the proposed property. It was requested that this application is sent to the Planning Committee for a final decision.

8. FINANCIAL REPORT:

8.1 CHEQUES TO BE AUTHORISED: The following cheques were signed –

- **£275.14 S Smith** - Clerks wages & expenses for December 2018
- **£55.00 Old Brewery Hall** – meeting room hire for 2019

8.2 BUDGET 2019/20: The Clerk distributed a final copy of the proposed 2019/20 budget for agreement. It was agreed to not raise the precept amount this year but to keep it the same as in 2018/19. The Clerk will submit a precept request for £5,406.40. Cllr McGuinness mentioned that she had been recently approached by Cheselbourne School with regards to a possible PC donation towards the cost of refurbishing the school playground. This will be discussed at the February PC meeting along with other 2018/19 PC charity donations.

9. MATTERS ARISING:

9.1 DEFIBRILLATOR: The information file that Clive Jones very kindly put together needs to be located and returned at the next PC meeting. The Clerk is waiting to hear from BHF with regards to the possibility of funding support for a defibrillator.

9.2 HIGHWAYS & RIGHTS OF WAY: there was a flooding issue recently in Hilton which seems to have been resolved after the intervention of DCC Highways. The village roads are littered with pot holes at present and these should always be reported via the 'Dorset for You' website, click on the 'Report a Road problem' link. Cllr Langham mentioned another website called 'Fix My Street' where road, litter & street lighting issues etc can be reported and then the information given is sent directly on to the correct Council for actioning.

10. CORRESPONDANCE: All correspondence had been emailed to Councilors ahead of the meeting for consideration. Refills of village grit bins can now be requested by residents via the 'Dorset for You website'. Strategic grit bins are re filled and the grit paid for by DCC, with Community bins, the grit is paid for by the PC. A request will be sent first to the PC asking if they agree to the bin being re filled before the PC is charged.

11. ITEMS FOR THE NEXT AGENDA: Defibrillator, telephone box

DATE OF THE NEXT MEETING – Tuesday 5th February 2019 @ 7.00pm, The Old Brewery Hall, Antsy. End of ordinary business.

Signed(Chairman) Date

HILTON PARISH COUNCIL

MINUTES of the meeting of the Parish Council held on Tuesday 5th February 2019 at 7pm in The Club Room of The Old Brewery Hall, Ansty

PRESENT: Cllrs J McGuiness (JM - Chairman) C Langham (CL - Vice Chairman)
M Walbridge (MW) A Wyld (AW) R Northover (RN) & E Bridle (EB)

IN ATTENDANCE: County Councillor Pauline Batstone (PB) Mrs S Smith (Clerk) and 2 members of the public.

1. **APOLOGIES:** District Councillors Jane Somper (JS) & Emma Parker (EP) PC Cllr R Rowe (RR) & were absent from the meeting.
2. **MINUTES OF THE PREVIOUS MEETINGS:** The minutes of the previous Parish Council meeting held on the 8th January 2019 had been circulated in advance of the meeting. These were signed by the Chairman as a true copy.
3. **DECLARATIONS OF INTEREST:** Planning, Lower Farm – Cllr Langham's husband rents another farm in Higher Ansty to the applicant.
4. **MATTERS ARISING FROM THE LAST PC MEETING/CLERKS REPORT:** The PC minutes from January were published in the latest edition of the Village News, the Clerk will ensure that the PC contact details are updated & included in the March issue.
5. **DISTRICT AND COUNTY COUNCILLORS REPORTS:** Progress is underway with the forming of the new 'Dorset Council' due to go live on the 1st April 2019 and the next meeting of the NDDC will be its last. Our roads have a number of potholes at the moment & these should always be reported via the 'Dorset for you' website. At County PB was part of a team enquiring into how children with Special Educational Needs (SEND) are provided for. This was a day's session with school staff, parents, practitioners, strategists and finance officers coming together in turn to be questioned by a panel of councillors of which PB was one. A number of recommendations were produced as a result which will be presented to the Council, the obvious one of which was to lobby central government for an increase in SEND funding. The issue is that the money has stayed the same whilst the number of children with special needs has increased and is continuing to increase. From 1st May 2019 PB will cease to be our DC and it was suggested that a small farewell could take place at our March or April PC meeting.
6. **OPEN FORUM:** A resident from Higher Ansty has spoken to AW about the need for a school bus stop. The children are standing in the open, in sometimes bad weather, waiting for the various school buses. A suggestion had been made that a shelter could be constructed on the site of the old BT phone box. This item will be on the agenda next month, but in the meantime the Clerk agreed to try and obtain a date for the kiosks removal from BT. AW agreed to look into the costs associated with constructing a shelter. Clive Jones informed the PC that he has submitted an application to DCC planning to build a wooden clad building in Delcombe Woods to store machinery etc. The application is not online yet, but will probably come under the umbrella of Milton Abbas PC.

7. **PLANNING APPLICATIONS, DECISIONS & ISSUES: 2/2018/1790/FUL – Lower Farm, Village Road, Hilton – erect no 1 agricultural workers dwelling with garage.** This application was discussed by Cllrs. It was agreed that a dwelling for farm workers was needed but a number of issues were raised. Cllrs objected to the use of UPVC for the windows & the large windows at the back of the house were highlighted as a possible source of light pollution. The need for a large garage was also questioned at a farm workers property.

8. **FINANCIAL REPORT:**

8.1 2018/19 CHARITY DONATIONS: To be discussed at the March PC meeting.

8.2 CHEQUES TO BE AUTHORISED: The following cheques were signed –

- **£254.57 S Smith** - Clerks wages & expenses for January 2019
- **£120.00 Vision ICT** – website hosting 2019

9. **MATTERS ARISING:**

9.1 DEFIBRILLATOR: The Clerk had submitted a request to the British Heart Foundation for funding towards the cost of a defibrillator. The application had been turned down by the BHF as we were unable to provide sufficient numbers of residents to take part in CPR training on a regular basis. Clive's file on possible defibrillators to purchase has been returned. At present the monies raised for a defibrillator stands at £1,150.00 we need approx another £500 - £600 to reach our target amount.

9.2 RED PHONE BOX: A use for the red phone box has still not been decided on. Cllr McGuinness agreed to speak to a resident who she thinks maybe interested in tidying up the box and repainting it, come the warmer weather.

9.3 CHESELBOURNE VILLAGE SCHOOL: Cllr McGuinness will be visiting Cheselbourne School this Friday to meet the Headmistress Mrs See. The school are looking to refurbish their playground and have requested a donation from the PC towards the funds to do this.

9.4 HIGHWAYS & RIGHTS OF WAY: Cllr Langham has organized a Hilton & Ansty Litter Pick for Saturday 23rd March 2019 at 10am. Free drinks and BBQ for all participants afterwards and a great sense of achievement, for further information or to volunteer please contact Catherine on 01258 817516 or cel@langhamfarm.co.uk. The metal bridge at Lower Ansty will need re painting this summer but in the meantime the overgrowing brambles will need to be cut back. Both grit bins at Higher Ansty need a top up, the Clerk will organise this. The drains are blocked at Bonfire Knapp, the Clerk will inform DCC Highways. Cllr Rowe has recently installed 2 dog gates at Hilton & Ansty.

10. **CORRESPONDENCE:** All correspondence had been emailed to Councillors ahead of the meeting for consideration. It was noted again this year that despite the bad weather Tim Cox (Milkman) still managed to provide residents with their doorstep dairy orders.

11. **ITEMS FOR THE NEXT AGENDA:** Bus Stop, Litter Pick, Charity Donations

DATE OF THE NEXT MEETING – Tuesday 5th March 2019 @ 7.00pm, The Old Brewery Hall, Antsy. End of ordinary business.

Signed(Chairman) Date

HILTON PARISH COUNCIL

MINUTES of the meeting of the Parish Council held on Tuesday 5th March 2019 at 7pm in The Club Room of The Old Brewery Hall, Ansty

PRESENT: Cllrs J McGuinness (JM - Chairman) M Walbridge (MW) R Northover (RN) & E Bridle (EB) **IN ATTENDANCE:** County Councillor Pauline Batstone (PB) District Councillors Jane Somper (JS) & Emma Parker (EP) Clerk Mrs S Smith (part) and 2 members of the public.

1. **APOLOGIES:** PC Cllrs C Langham (CL - Vice Chairman) R Rowe (RR) & A Wyld (AW) were absent from the meeting.
2. **MINUTES OF THE PREVIOUS MEETINGS:** The minutes of the previous Parish Council meeting held on the 5th February 2019 had been circulated in advance of the meeting. These were signed by the Chairman as a true copy.
3. **DECLARATIONS OF INTEREST:** None
4. **MATTERS ARISING FROM THE LAST PC MEETING/CLERKS REPORT:** The BT phone box has now been removed from the Higher Ansty site. The area has been re grassed by BT. Parents of local children in H Ansty are talking of setting up an action group (supported by the PC) for the purpose of installing a school bus shelter on the site & the associated fundraising etc
5. **DISTRICT AND COUNTY COUNCILLORS REPORTS:** On the 20/2/2019 the budget for the new Dorset council was approved. Funding for Children & Adult Services has been increased dramatically. Council tax harmonisation will come in affect from April 2019, all band charges will be the same across the Dorset Council area. All band D properties will pay the same rate & all band E properties will pay the same rate etc. This was JS, EP & PBs last HPC meeting. All Cllrs thanked Jane, Emma & Pauline for all their hard work & support with PC matters.
6. **OPEN FORUM:** Clive Jones reported that fly tipping is still taking place at Delcombe Woods.
7. **PLANNING APPLICATIONS, DECISIONS & ISSUES: 2/2019/0146/FUL – erect shed for the storage of vehicles, machinery & equipment for forestry activities. Land South East of Sawmill, Cuckoo Lane.** The applicant attended the meeting and spoke of his application. A shed is required to store contractors' equipment as at present there is nowhere to store it securely, this would include fuel etc. A resident raised some issues with concerns of a saw mill being introduced at a later date. The applicant stated that this was not his intention. There will be no power or water supplied to the shed. All Cllrs present at the meeting supported the application, the Clerk will submit the PCs comments online via Dorset for You. **2/2018/1790/FUL – Lower Farm, Village Road, Hilton – erect no 1 agricultural workers dwelling with garage - Refused by NDDC.**
8. **FINANCIAL REPORT:**
 - 8.1 **2018/19 CHARITY DONATIONS:** JM had recently met with Mrs See, the acting Headmistress at Cheselbourne Village School. JM was given a tour of the school and Mrs See explained the schools plans for the future and the need for extra funding. JM put it to Cllrs that our annual £100, set a side in the PC budget for charity donations, could be allocated to Cheselbourne Village School. All Cllrs agreed, as Cheselbourne School serves the parish and is our catchment school.

8.2 CHEQUES TO BE AUTHORISED: The following cheques were signed –

- **£291.52 S Smith** - Clerks wages & expenses for February 2019
- **£100.00** Cheselbourne Village School – charity donation.

JM signed the final copy of the PC 2019/20 Budget for the Clerks records.

9. MATTERS ARISING:

9.1 DEFIBRILLATOR: A cheque from the Brewery Hall has been received by JM. This is a donation towards the defibrillator. JM will forward the cheque to the Clerk.

9.2 ELECTIONS 2019: The Clerk distributed to Cllrs the election nomination packs which need to be completed by Cllrs wishing to stand for re election in May 2019. The Clerk has made an appointment to submit these nomination papers on the 27th March 2019 at Nordon, Blandford. All forms must be completed and handed back to the Clerk before this date. Any other members of the community wishing to stand for re election should contact the Clerk for a nomination pack. Cllr Bridle declared that due to family commitments he would not be putting himself forward at the May elections.

9.3 LITTER PICK: Cllr Langham has organized a Hilton & Ansty Litter Pick for Saturday 23rd March 2019 at 10am. Free drinks and BBQ for all participants afterwards and a great sense of achievement, for further information or to volunteer please contact Catherine on 01258 817516 or cel@langhamfarm.co.uk.

9.4 HIGHWAYS & RIGHTS OF WAY: A water leak was reported (Highways drains) near the bridge in Lower Ansty. The Clerk will report this to Highways.

10. CORRESPONDENCE: All correspondence had been emailed to Councillors ahead of the meeting for consideration. The Jurassic Beast cycle event is planned to pass through the villages on Saturday 18th May 2019.

11. ITEMS FOR THE NEXT AGENDA: Elections 2019, AGM & APM, Bus shelter

DATE OF THE NEXT MEETING – Tuesday 2nd April 2019 @ 7.00pm, The Old Brewery Hall, Antsy. End of ordinary business.

Signed(Chairman) Date

HILTON PARISH COUNCIL

MINUTES of the meeting of the Parish Council held on Tuesday 2nd April 2019 at 7pm in The Club Room of The Old Brewery Hall, Ansty

PRESENT: Cllrs J McGuinness (JM - Chairman) C Langham (CL - Vice Chairman) R Rowe (RR) A Wyld (AW) M Walbridge (MW) R Northover (RN) & E Bridle (EB)

IN ATTENDANCE: County Councillor Pauline Batstone (PB) Mrs S Smith (Clerk) and 11 members of the public.

1. **APOLOGIES:** District Councillors Jane Somper (JS) & Emma Parker (EP) were absent from the meeting.
2. **MINUTES OF THE PREVIOUS MEETINGS:** The minutes of the previous Parish Council meeting held on the 5th March 2019 had been circulated in advance of the meeting. These were signed by the Chairman as a true copy.
3. **DECLARATIONS OF INTEREST:** None
4. **MATTERS ARISING FROM THE LAST PC MEETING/CLERKS REPORT:** The villages annual litter pick had taken place on Saturday 23rd March 2019 and was attended by approx 30 volunteers. A total of 6 trucks of rubbish was collected, including 35 rubber tyres. Some fly tipped asbestos at Bulbarrow was also reported to DWP for removal. The Chairman thanked the litter pick organizers & everyone who had turned out to help on the day. Fundraising by the PC is still underway to provide a village defibrillator at Brewery Hall, approx £500 is still needed to reach our target amount.
5. **DISTRICT AND COUNTY COUNCILLORS REPORTS:** This was PBs last meeting as our County Councillor – the new ‘Dorset Council’ went live on the 1st April 2019. There have been a few hitches along the way especially with the Dorset for You website, but everything seems to be now running smoothly. The Chairman thanked PB on behalf of the HPC for all her hard work and support over the past year.
6. **OPEN FORUM:** A number of issues were raised with regards to Hawkes Field Farm – bonfires & the burning of commercial waste, the open storage of waste, an obstructed footpath and the recent planning application for a property. The Clerk agreed to follow these points up with the relevant authorities to which they have been reported to.
7. **PLANNING APPLICATIONS, DECISIONS & ISSUES:**
2/2019/0197/FUL – Brewery Farm, Ansty Lane DT2 7PN – form new vehicular access & erect 2 gates – the applicant attended the meeting and spoke of his plans for a new entrance at Brewery Farm. PC Cllrs and residents raised a number of issues & concerns and the applicant answered any questions that were put to him. After discussion and taking into account the views of residents, it was agreed by all Parish Councillors that the application should be objected to by the PC. For the following reasons: Highways & safety - the lane is very narrow & the proposed entrance would be sited on a bend, just inside the 30mph zone at the entry point to the village where visibility is poor. The new entrance would create 2 gateways exiting onto the highway very close together. The loss of hedgerow – for the entrance to be installed established hedgerow would need to be removed, resulting in a loss of habitat for wildlife, even if the hedge is replanted. The PC seeks to preserve and enhance the AONB by highlighting the issue with the hedgerow.

8. FINANCIAL REPORT:

8.1 CHEQUES TO BE AUTHORISED: The following cheques were signed –

£254.57 S Smith - Clerks wages & expenses for March 2019
£50.00 C Langham – Litter pick BBQ expenses March 2019

The Clerk presented Cllrs with a summary of the HPC income & expenditure for 2018/2019. Cllrs agreed to take the document home for reading.

9. MATTERS ARISING:

9.1 ELECTIONS 2019: The deadline for nomination papers to be submitted is 4pm on the 3rd April 2019. At present it is likely that more applications will be received than the 7 current Cllr vacancies on the HPC. If this is the case then an election for Hilton Parish Cllrs will also take place on the 2nd May 2019. The Chairman requested that all candidates submit a 50-word manifesto to the Clerk to be displayed on the village noticeboards.

9.2 MAY PC MEETING AGM & APM: These meetings will take place at 7pm on Tuesday 7th May 2019 @ Brewery Hall, all welcome.

9.3 BUS STOP @ HIGHER ANSTY: The BT phone kiosk has been removed from the site in Higher Ansty. A resident has obtained a quote for a simple structure with a view to erecting it at the site as a bus stop for the school children. The quote was for £750.00. The Clerk agreed to look into the possible issue of planning permission etc.

9.4 HIGHWAYS & RIGHTS OF WAY: A resident had reported to the Clerk an issue with the verges on the approach into Hilton. The Clerk will request that Highways assess the site for safety etc. Pot holes were reported on Aller Lane, these can be reported online via Dorset for You website.

10. CORRESPONDENCE: All correspondence had been emailed to Councillors ahead of the meeting for consideration. An email has been received from DWP requesting that residents do not attach speed limit stickers to their wheelie bins. Cllrs Rowe & Bridle have both decided not stand for re election in May and the Chairman thanked them for all their work over the past number of years.

11. ITEMS FOR THE NEXT AGENDA: AGM, APM

DATE OF THE NEXT MEETING – Tuesday 7th May 2019 @ 7.00pm, The Old Brewery Hall, Antsy. End of ordinary business.

Signed(Chairman) Date

HILTON PARISH COUNCIL

MINUTES of the AGM of the Parish Council held on Tuesday 7th May 2019 in The Club Room of The Old Brewery Hall, Ansty

PRESENT: Cllrs J McGuinness (JM - Chairman) R Northover (RN) M Walbridge (MW) A Wyld (AW) C Jones (CJ) & S Jaques (SJ) **IN ATTENDANCE:** Mrs S Smith (Clerk) and 5 members of the public.

1. **WELCOME & APOLOGIES:** Unitary Councillor Jill Haynes (JH) & Cllr C Langham (CL - Vice Chairman) had both sent their apologies in advance of the meeting. All HPC Cllrs introduced themselves at the meeting. At the recent elections 5 Cllrs were re elected & 2 Cllrs newly elected (Clive Jones & Shulla Jaques)
2. **REPORTS UNITARY COUNCILLOR:** JH did not attend the meeting or send a report in advance as she had only been elected a few days previous.
3. **ELECTION OF CHAIRMAN:** JM stated that she would be prepared to continue as PC Chairman for another 12 months. This was agreed and supported by all Cllrs.
4. **ELECTION OF VICE CHAIRMAN:** CL had stated (via email) that she would be prepared to continue as PC Vice Chairman for another 12 months. This was agreed & supported by all Cllrs.
5. **APPOINTMENT OF COUNCILLORS TO VARIOUS POSITIONS OF RESPONSIBILITIES:**
These were agreed as follows –

Cllr C Langham – waste, fly tipping, bank signatory

Cllr R Northover – highways inc grit bins, bank signatory

Cllr M Walbridge – transport & red phone box

Cllr S Jaques – highways, footpaths & bridleways

Cllr A Wyld – trees

Cllr C Jones – defibrillator

All Cllrs – planning

It was agreed that Eddie Bridle & Dick Rowe would be removed as HPC bank signatories and Cllrs Jones & Wyld would be added. The Clerk handed out to Cllrs the Declaration of Acceptance & Register of Member's Interests forms and these need to be completed & returned to the Clerk at the June PC meeting or before.

End of AGM

HILTON PARISH COUNCIL

MINUTES of the Annual Parish Meeting of the Parish Council held on Tuesday 7th May 2019 in The Club Room of The Old Brewery Hall, Ansty

PRESENT: Cllrs J McGuinness (JM - Chairman) R Northover (RN) & M Walbridge (MW)
A Wyld (AW) S Jaques (SJ) & C Jones (CJ) **IN ATTENDANCE:** Mrs S Smith (Clerk) and no
members of the public.

1. **WELCOME & APOLOGIES:** Unitary Councilor Jill Haynes (JH) & Cllr C Langham (CL -
Vice Chairman) had both sent their apologies in advance of the meeting.
2. **A REVIEW OF THE YEAR – CHAIRMAN:** waiting for JMs notes.....

3. **OBJECTIVES FOR THE COMING YEAR – CHAIRMAN:** waiting for JMs notes.....

4. **MATTERS RAISED BY THE COMMUNITY:**

End of the APM

**MINUTES of the meeting of the Parish Council held on Tuesday 7th May 2019 at
The Club Room of The Old Brewery Hall, Ansty**

PRESENT: Cllrs J McGuinness (JM - Chairman) R Northover (RN) & M Walbridge (MW) & A Wyld (AW) C Jones (CJ) & S Jaques (SJ) **IN ATTENDANCE:** Mrs S Smith (Clerk) and 5 members of the public.

1. **WELCOME & APOLOGIES:** Unitary Councillor Jill Haynes & Cllr C Langham (CL - Vice Chairman) had both sent their apologies in advance of the meeting.
2. **MINUTES OF THE PREVIOUS MEETING:** The minutes of the previous Parish Council meeting held on the 2nd April 2019 had been circulated and were approved unanimously as being a true record and signed by J McGuinness (JM - Chairman).
3. **DECLARATIONS OF INTEREST:** SJ stated that her Mother would be completing the HPC financial internal audit this year.
4. **MATTERS ARISING FROM THE LAST PC MEETING/CLERKS REPORT:** The issues at Hawkesfield Farm are still on going but the owners appear to be working at present with the Environment Agency to comply with current legislation. An issue was raised regarding some confusion over the planning voting process at the April PC meeting. The vote counting system, and how this is recorded was explained & clarified by JM. All Cllrs were requested to submit their election expense forms to the Clerk following the May election.
5. **UNITARY COUNCILLORS REPORT:** As reported in the AGM
6. **OPEN FORUM:** The Fox Pub will close on the 1st June 2019 for approx 3 weeks to allow the new owners to prepare for re-opening. The pub has been taken over by the owners at Brewery Farm. An issue was raised with regards to the PC voting process and the publication of the PCs Standing Orders & Code of Conduct. These will need to be updated following the recent election and then published on the PC website.
7. **PLANNING APPLICATIONS & DECISIONS:** **2/2019/0483/FUL Foxfield, Cothayes Drove DT2 7PJ – Erect 1 no 2 storey dwelling & carport/store (demolish existing dwelling & stable block)** Cllrs asked that the Clerk request an extension date from DC planning to enable PC Cllrs the time to arrange a site visit. If an extension is not possible then PC comments will be submitted by the Clerk to DC via email. **2/2018/1840/HOUSE Old Post Office, Duck Street, Dt11 0DQ – Erect timber fence & trellis** – the applicants attended the meeting and spoke of their plans. All Cllrs agreed that they had no objections to the proposed fence & trellis.
8. **FINANCIAL REPORT:**

8.1 CHEQUES TO BE AUTHORISED: The following cheques were signed –

£259.22	S Smith - Clerks wages & expenses for April 2019
£164.89	DAPTC annual subs membership 2019/20

The Clerks annual pay rise for 2019/20 was agreed and approved by all Cllrs as recommended by the NALC Employment briefing 2018 -2019 National Salary Award document.

8.2 THE ANNUAL PC AUDIT 2018/19: - the Clerk will seek approval of the 2018/19 PC accounts at the June PC meeting. The Clerk will arrange for the accounts to be internally audited by Pamela Rees-Boughton before the June meeting.

9. MATTERS ARISING:

9.1 TRAINING FOR NEW PC COUNCILLORS: Both CJ & SJ stated that they would like to attend the new Councilor training arranged by DAPTC on the 29th June 10am at Durweston Village Hall. The Clerk will make the bookings.

9.2 BUS SHELTER: AW presented an approx quote of the cost for a wooden, temporary structure to be sited at Higher Ansty for the children to shelter under when waiting for the school bus. This cost was estimated at around £750. It was agreed at the next meeting to discuss if this project should go ahead, and from where the £750 would be sourced. Ownership of the land where the bus stop will be sited still needs to be ascertained.

9.3 DEFIBRILLATOR: It was discussed that a further £500 is needed to fund the defibrillator. CJ agreed to write a piece for the Village News asking if any residents would like to donate towards the fund.

10. CORRESPONDANCE: All correspondence had been emailed to Councillors ahead of the meeting for consideration.

11. ITEMS FOR THE NEXT AGENDA: 2019/20 PC Annual Return, Hilton road signs, bus shelter, defibrillator, transport for the elderly.

DATE OF THE NEXT MEETING – Tuesday 4th June 2019 @ 7.00pm, The Old Brewery Hall, Ansty.

End of ordinary business

Signed(Chairman) Date

HILTON PARISH COUNCIL

MINUTES of the meeting of the Parish Council held on Tuesday 4th June 2019 at 7pm in The Club Room of The Old Brewery Hall, Ansty

PRESENT: Cllrs J McGuinness (JM - Chairman) C Langham (CL - Vice Chairman) Clive Jones (CJ) Walbridge (MW) R Northover (RN) & Shulla Jaques (SJ)

IN ATTENDANCE: Unitary Councillor Jill Haynes (JH) Mrs S Smith (Clerk) and 2 members of the public.

1. **APOLOGIES:** Cllr A Wyld (AW)
2. **MINUTES OF THE PREVIOUS MEETINGS:** The minutes of the previous Parish Council meetings held on the 7th May 2019 had been circulated in advance of the meeting. These were signed by the Chairman as a true copy.
3. **DECLARATIONS OF INTEREST:** Cllr Northover stated that he rents the field adjacent to Stockland House (planning) Cllr Jaques stated that her mother completed the 2019 PC internal audit (financial)
4. **MATTERS ARISING FROM THE LAST PC MEETING/CLERKS REPORT:** The Parish Council Standing Orders and Code of Conduct will need to be reviewed due to the forming of the new Dorset Council. It was agreed that at the close of the July PC meeting, Cllrs will stay on to discuss this matter, approve new policies and take part in a small workshop as a refresher to the conduct and responsibilities of a Parish Councillor.
5. **UNITARY COUNCILLORS REPORT:** Cllr Jill Haynes attended the meeting; Cllr Haynes represents the Chalk Valleys Ward jill.haynes@dorsetcouncil.gov.uk. Cllr Haynes spoke of her record as a Councillor and informed us that Dorset Council now has 82 new Cllrs. She spoke of the increasing pressure on the Council budget to provide social care for adults & children. Cllr Haynes requested all PC Cllrs email her so that she has a record of everyone's contact details & to give permission for her to contact Cllrs using their email addresses to comply with data protection rules.
6. **OPEN FORUM:** A resident raised the issues of the PC Standing Orders as he had requested a copy to view them and they had not been forthcoming. The Chairman agreed that a copy would be emailed to the resident before the end of the week. The issue was also raised with regards to the recent Brewery Farm planning application (new entrance) It was agreed that although the PCs objection to the application was recorded correctly the split of the vote was not & the words used 'all Cllrs' was incorrect. The Clerk agreed to add an amendment to the April minutes & inform Dorset Planning of the change to our submitted comments replacing 'all Cllrs' with 'all Cllrs who voted'.
7. **PLANNING APPLICATIONS, DECISIONS & ISSUES:**
Foxfield, Cothayes, Ansty DT2 7PJ – erect 2 storey dwelling, demolish existing – this application has been approved by Dorset Council **Land at E378336 N 103207 Knapp Lane, Hilton – for equestrian use** – the PC was asked for its knowledge on the historical use of this land. Comments collated & agreed by Cllrs were submitted online by the Clerk. 2
Aller Green, Ansty DT2 7PX – erect shed, demolish existing – Cllrs agreed that they had no objections to this application. **2/2019/0662/HOUSE – Stockland House, Hilton DT11 0DE – erect 3 bay garage** – Cllrs agreed that they had no objections to this application.
8. **FINANCIAL REPORT:**
8.1 CHEQUES TO BE AUTHORISED: The following cheques were signed –
£257.22 S Smith - Clerks wages & expenses for May 2019
£218.00 Came & Company – annual PC insurance 2019/20

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8.2 2019 AUDIT, ANNUAL RETURN:

The internal audit of the PCs financial accounts has been completed by Pamela Rees-Boughton. The Clerk circulated a copy of the financial figures for 2018/19 to Cllrs.

The annual gross income for HPC 2018/19 was £6,215.14 & the annual gross expenditure for HPC 2018/19 was £4,783.89. At the end of the financial year ending 31/03/2019 the balance in the HPC main bank account was £5,886.10 & £5,073.65 in the Nationwide savings account.

The following sections of the Annual Return were then agreed & signed by the Chairman & the Clerk - Approval of the Annual Governance Statement 2017/18 section 1

Approval of the Accounting Statements 2017/18 section 2

Approval of the Certificate of Exemption

The Clerk will now forward the Certificate of Exemption to PFK Littlejohn and publish the financial documents on the PC website.

9. MATTERS ARISING:

9.1 DEFIBRILLATOR: Cllr Jones handed the Clerk a cheque for £50 that he had received from a resident as a donation towards the defibrillator fund. It was agreed that the Clerk would contact the Brewery Hall and enquire as to if the relevant permission from Hall & Woodhouse has been sought for siting of the defibrillator on the hall wall. The Clerk has received an email from a London charity offering £200 funding, the Clerk will enquire as to if this applies to London defibrillators only.

9.2 HILTON ROAD SIGNS: A resident has recently raised the issue of speeding & road furniture signs in Hilton. A discussion was had but it was agreed that this was a DC Highways issue as signs cannot be removed & any change to the speed limit would involve a lengthy process, that may not even have a successful outcome. Cllr Jaques will contact the resident with further information.

9.3 BUS STOP @ HIGHER ANSTY: Cllr AW has obtained a quote for the proposed bus stop. It was agreed to defer this item until a meeting where AW is present.

9.4 HIGHWAYS & RIGHTS OF WAY: Cllr SJ had met with outgoing Cllr RR to discuss bridleways & footpath issues. RR had suggested that he continue as unofficial bridleway/footpath monitor but always referring everything for action back to SJ. A style footboard is rotten across from Brewery Farm, the owner of the land who attended the meeting agreed to look into this. Pot holes are still littering Aller Lane, the Clerk will report these online. An over grown bridleway was also reported & Cllr Langham agreed to look into this as it appears to be on her land. The footpath at Cothayes, on the sharp bend, is over grown the Clerk will report this online at Dorset for You.

9.5 TRANSPORT FOR THE ELDERLY: Transport options for residents, especially the elderly, is limited now that a bus service no longer passes through the villages. The Clerk agreed to forward some information on the Milton Abbas Neighbour Car scheme to Cllr MW for consideration.

9.6 PAINTING THE PHONE BOX: A volunteer has come forward to paint the box but this cannot be done until July. Cllr CJ recommended a BT approved site to obtain the correct paint.

9.7 RAILINGS AT MASH WATER: The bridge can be painted at the same time as the phone box. More volunteers will be needed to assist on the day. The Clerk agreed to contact the resident who kindly maintains the war memorial bench and surrounding grass, The Clerk will say thank you on behalf of the PC.

10. CORRESPONDENCE: All correspondence had been emailed to Councilors ahead of the meeting for consideration.

11. ITEMS FOR THE NEXT AGENDA: Higher Ansty bus stop.

DATE OF THE NEXT MEETING – Tuesday 2nd July 2019 @ 7pm, The Old Brewery Hall, Antsy.

Signed(Chairman) Date

HILTON PARISH COUNCIL

MINUTES of the meeting of the Parish Council held on Tuesday 2nd July 2019 at 7pm in The Club Room of The Old Brewery Hall, Ansty

PRESENT: Cllrs C Langham (CL - Vice Chairman) Clive Jones (CJ) Marion Walbridge (MW) R Northover (RN) & Shulla Jaques (SJ)

IN ATTENDANCE: Unitary Councilor Jill Haynes (JH) part, Mrs S Smith (Clerk) and 2 members of the public.

1. **APOLOGIES:** Cllrs J McGuinness (JM – Chairman) & A Wyld (AW) The meeting was chaired by CL as JM was absent.
2. **MINUTES OF THE PREVIOUS MEETINGS:** The minutes of the previous Parish Council meeting held on the 4th June 2019 had been circulated in advance of the meeting. These were signed by the Vice Chairman as a true copy. The April 2019 minutes were signed again by CL to include the added amendment with regards to the recent planning application at Brewery Farm.
3. **DECLARATIONS OF INTEREST:** Justin Langham rents a farm to the applicants at Lower Farm (Planning)
4. **MATTERS ARISING FROM THE LAST PC MEETING/CLERKS REPORT:** The numerous pot holes along Aller Lane have now been repaired by DC Highways. On the 29th June 2019 Cllrs SJ & CJ attended a DAPTC New Councillor Induction session. It was agreed by all Cllrs that a letter of thanks be sent to the volunteer resident who very kindly maintains the grass around the Memorial Bench in Ansty, a small gift was agreed also (up to £20)
5. **UNITARY COUNCILLORS REPORT:** Cllr Jill Haynes attended the meeting; The new Dorset Council is finding its feet with the transition to a Unitary Council going well. Staff are being re allocated and interviews held, but inevitably there will be some job losses. A single Local Plan is being put together to amalgamate all the various existing District Local Plans, this will then form one working document.
6. **OPEN FORUM:** No issues raised
7. **PLANNING APPLICATIONS, DECISIONS & ISSUES:** **2/2019/0777/FUL Land at Lower Farm, Hilton – erect agricultural workers dwelling** – this application has previously come in front of the Parish Council, and although it has been slightly modified the view of the HPC remains the same. HPC has no objections in principle to the application but it does have a number of concerns. These being – the use of UPVC, possible light pollution, the ground levels are not clear on the submitted drawings, inadequate screening from the road/neighbours & the use of a field for the site when there are other redundant farm areas that could be utilized. **2/2019/0669/HOUSE The Old School House, Hilton – erect single storey extension** – Cllrs had no objections to this application. **2/2019/0729/HOUSE 15 Church Row, Hilton – erect single storey extension & porch** – Cllrs had no objections to this application.

8. FINANCIAL REPORT:

8.1 CHEQUES TO BE AUTHORISED: The following cheques were signed –

£263.64 S Smith - Clerks wages & expenses for June 2019

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Received - **£250.00 Brewery Hall** – defibrillator donation paid into the PC bank account. The Clerk handed CJ the Lloyds Bank Mandate form to enable CJ to be added to the HPC bank account as bank signatory. CJ will need to complete the form and visit Lloyds Bank in Blandford with ID for them to authorize the request. Pamela Rees - Boughton has very kindly agreed to donate her gift from the PC (for completing our annual internal audit) to the defibrillator fund. £40 will be added to the monies already raised.

9. MATTERS ARISING:

9.1 DEFIBRILLATOR: The information file that CJ put together regarding the defibrillator needs to be returned to him. Clive & Linda Jones are hosting a Jazz afternoon at Moonfleet Farm on the 27th July 2019. Residents are invited. Some of the proceeds from the event will be donated to the defibrillator fund.

9.2 HIGHWAYS & RIGHTS OF WAY: RN & Dick Rowe have recently repaired a number of gates & hinges in the Parishes. CL mentioned an incident recently where a mixed herd (cows) were grazing in a field and her dog was chased while on the footpath. CJ said he would investigate, although the cows have now been moved. A letter was sent by HPC to a resident who had raised some issues with regards to road signs and speeding in Hilton. Cllr Haynes confirmed that highway issues are the responsibility of Dorset Council Highways & the Parish Council could not be held responsible in anyway if an accident was to occur as a result of speeding in the villages. There are a number of traffic calming measures that can be used to slow down the passing traffic. Any major traffic calming schemes must be community lead and supported by a significant number of village residents in order for them to be approved by Dorset Council.

9.3 PAINTING THE PHONE BOX & RAILINGS AT MASH WATER: CJ has arranged to complete this task with another volunteer. CJ will purchase the equipment supplies needed and the Clerk will reimburse at the September PC meeting. It was agreed that the railings would remain white in colour.

10. CORRESPONDENCE: All correspondence had been emailed to Councilors ahead of the meeting for consideration.

11. ITEMS FOR THE NEXT AGENDA: PC website & hedge at Brewery Farm

DATE OF THE NEXT MEETING – Tuesday 3rd September 2019 @ 7pm The Old Brewery Hall, Ansty.

Signed(Chairman) Date

NO PC MEETING IN AUGUST 2019

HILTON PARISH COUNCIL

MINUTES of the meeting of the Parish Council held on Tuesday 3rd September 2019 at 7pm in The Club Room of The Old Brewery Hall, Ansty

PRESENT: Cllrs J McGuinness (JM – Chairman) C Langham (CL - Vice Chairman)
Clive Jones (CJ) Marion Walbridge (MW) R Northover (RN) & Shulla Jaques (SJ)

IN ATTENDANCE: Mrs S Smith (Clerk) and 2 members of the public.

1. **APOLOGIES:** Unitary Councilor Jill Haynes (JH)
2. **MINUTES OF THE PREVIOUS MEETINGS:** The minutes of the previous Parish Council meeting held on the 2nd July 2019 had been circulated in advance of the meeting. These were signed by the Vice Chairman as a true copy.
3. **DECLARATIONS OF INTEREST:** Cllr Jones is the applicant for the planning application 2/2019/0146/FULL & Cllr Langham's own property shares a boundary with the land.
4. **MATTERS ARISING FROM THE LAST PC MEETING/CLERKS REPORT:** The Clerk reported that she had sent a letter of thanks to the volunteer resident who very kindly maintains the grass around the Memorial Bench in Ansty, a small gift was also delivered. Cllr Jones spoke of progress by Wessex Internet to provide a high speed fibre internet connection to the village (Ansty). Placing the cable through local farmers land has been agreed and the route and contracts are currently being finalized. A business can claim up to £2,500 towards the cost of installing the fibre connection. There has to be enough interest for Wessex Internet to take the scheme further forwards. If any local business is interested, they are asked to register this at wessexinternet.com/gy. Cllr McGuinness has cleaned the red telephone box and this will now have to be repainted, using the box as a tourist info centre was discussed. All Cllrs agreed this was a good idea.
5. **UNITARY COUNCILLORS REPORT:** Cllr Jill Haynes did not attend the meeting or send a report in advance.
6. **OPEN FORUM:** A resident attended the meeting to discuss a number of issues with Hawkesfield Farm in Hilton. The Clerk agreed to write to the Chief Executive at Dorset Council and request that issues already raised by residents & the Parish Council are followed up and actioned.
7. **PLANNING APPLICATIONS, DECISIONS & ISSUES:** 2/2019/0930/FUL Aller Farm DT2 7PX - change of use of agricultural land to allow siting of 3 shepherds huts, solar panels, construction of access track & parking. Cllrs had previously visited the site & discussed this application via email as it had been received by the PC over the summer holidays. All Cllrs agreed that they had no objections to the plans. 2/2019/0983/FUL Aller Farm DT2 7PX - change of use of agricultural building to function room and for use ancillary to the main farmhouse (Use class D2) – Cllrs agreed that they had no objections to this application. 2/2019/0146/FULL Land South East of sawmill, Cuckoo Lane - erect storage shed for vehicle, machinery & equipment for forestry activities – the Hilton PC is not an official consultee for this application as it lies within the Milton Abbas boundary. Cllrs agreed that a discussion on the application was unnecessary. The ongoing issue of the planted hedge at Brewery Farm had been raised by a resident via email to the Clerk. It was agreed that this issue has been discussed many times, a hedge has been planted and that the applicant has fulfilled the planning conditions that were asked of him. A member of the public then suggested that Cllr Langham had conducted a site visit without permission and ventured on to private land. This was vehemently denied by Cllr Langham but the conversation became heated which resulted in Cllr Langham using an expletive in frustration. She immediately apologised to those assembled and again at the end of the meeting to all Councillors and the Clerk. The unfortunate episode has been reported to Jonathan Mair, Monitoring Officer for Dorset Council.

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The appearance of Langham advertising signboards in the local area was raised, the Clerk was asked to enquire with DC as to whether planning permission should have been sought first.

8. FINANCIAL REPORT:

8.1 CHEQUES TO BE AUTHORISED: The following cheques were signed –

£535.41 **S Smith** - Clerks wages & expenses for July & August 2019

£80.00 **DAPTC** - new Cllr training (Jaques & Jones)

£106.20 **Clive Jones** - materials for Ansty bridge painting

Cllr Jones has now been added to the HPC bank account as bank signatory.

A cheque for **£1,368.00** was handed to the Clerk as a donation to the village (Ansty) defibrillator fund. The cheque was from the Fox Pub and raised at a recent event. Cllrs thanked Rob & Will Wallis for all their hard work & support with raising this money. Cllr Jones handed the Clerk **£701.50** that had recently been collected at a jazz fundraiser held at his farm. Cllrs thanked Clive for all his support & hard work in raising the money. All contributing residents were thanked too for their continuing support in fundraising.

9. MATTERS ARISING:

9.1 CLLR WYLD'S RESIGNATION: Sadly, Cllr Wyld has decided to resign from the HPC after 4 years' service, mainly due to work commitments. Co-opting a replacement Cllr on to the HPC was discussed. The vacancy will need to be advertised first. The Clerk will contact Electoral Services to inform them of the vacancy. Anyone wishing to be considered as a possible future Cllr will need to contact the Clerk in the first instance. Cllr Wyld was co ordinating the possible siting of a school bus shelter in Higher Ansty. Cllr Northover agreed to take this task over from Cllr Wyld and look into preparing the site & obtaining a quote for the structure.

9.2 HIGHWAYS & RIGHTS OF WAY: The railings at the bridge in Ansty were prepared and painted last weekend. The work was undertaken by Cllrs Jones & Northover and a number of residents. The Parish Council thanked everyone for a good job completed. A post has rotted at the end and the Clerk will report this to DC Highways in the hope that they will fix it. The Clerk will also report the blocked culverts at the same time. An overgrown hedge, impinging on to the road in Hilton was raised. Historically there has been some problems with locating the land owner and them trimming the hedge. The Clerk agreed to look at the files on the PC laptop and locate an address for the hedge owner to enable her to pass the info on to DC Highways for further action. The condition of the fingerpost at Ansty chapel was raised, Cllr Jaques agreed to undertake some research into repair costings.

9.3 DEFIBRILLATOR: The location of the defibrillator was discussed. It had been planned to be located at the Brewery Hall, but this decision was made was before the Fox had re opened. The hall is Grade 2 listed & has no landline or mobile reception. Will Wallis stated that he was happy for the defibrillator to be located at the Fox. It was agreed by all Cllrs that the pub would be a potentially suitable location. Cllr Jones agreed to contact the various defibrillator suppliers that he has contacted in the past and present the up to date purchase prices at the next PC meeting for consideration.

9.4 PC WEBSITE: It was agreed that Cllrs McGuinness & Jaques would meet with the Clerk out of the meeting to discuss the PC website. The PC Standing Orders & Financial Regulations need to be updated before they can be uploaded on to the website.

10. CORRESPONDENCE: All correspondence had been emailed to Councilors ahead of meeting for consideration. A thank you card had been received from Cheselbourne School to thank the PC for its £100 contribution to the school playground equipment.

11. ITEMS FOR THE NEXT AGENDA: Defibrillator

DATE OF THE NEXT MEETING – Tuesday 1st October 2019 @ 7pm The Old Brewery Hall, Ansty.

Signed(Chairman) Date

HILTON PARISH COUNCIL

MINUTES of the meeting of the Parish Council held on Tuesday 1st October 2019 at 7pm in The Club Room of The Old Brewery Hall, Ansty

PRESENT: Cllrs Shulla Jaques (SJ) Clive Jones (CJ) Marion Walbridge (MW) R Northover (RN) **IN ATTENDANCE:** Unitary Councilor Jill Haynes (JH) part, Mrs S Smith (Clerk) and 2 members of the public.

1. **APOLOGIES:** Cllrs J McGuinness (JM – Chairman) & C Langham (CL - Vice Chairman) Cllr S Jaques chaired the meeting in JM & CLs absence.
2. **MINUTES OF THE PREVIOUS MEETINGS:** The minutes of the previous Parish Council meeting held on the 3rd September 2019 had been circulated in advance of the meeting. These were signed by Cllr Jaques as a true copy.
3. **DECLARATIONS OF INTEREST:** None
4. **MATTERS ARISING FROM THE LAST PC MEETING/CLERKS REPORT:** Sadly, Sam our PC Clerk, has decided to resign from her position with HPC and she has given the Parish Council her 1 months' notice. The Clerk will attend the next PC meeting in November 2019 & her replacement will need to be sought. The culvert that was blocked at Mash Water bridge has now been cleared by DC Highways. SJ is looking into the costs involved with replacing the rotting fingerpost arm at Ansty Cross. Cllr CJ offered SJ some wood free of charge that could be used for the arms.
5. **UNITARY COUNCILLORS REPORT:** Cllr Jill Haynes updated us on the issues at Hawkesfield Farm that she is following up on behalf of the PC and residents. The site has been visited again by DC & some photos taken. The footpath is at present not blocked but diverted & The Clerk will report this issue to Dorset Countryside. A letter was sent by DC to Hawkesfield Farm in the summer with regards to the burning of waste, this was unfortunately not followed up by DC. The Waste Enforcement Officer has now issued a 'Planning Contravention Notice' which will be sent to the site & the owner will have 21 days to respond. There was no evidence found of any persons living on the site but another visit will be undertaken by DC at a later date.
6. **OPEN FORUM:** No issues raised.
7. **PLANNING APPLICATIONS, DECISIONS & ISSUES:** Justin Langham attended the meeting to talk about the Langham advertising boards that have been erected on the roadside verges by the Langham Businesses within the surrounding Parishes. He has now submitted a retrospective planning application to DC with regards to the signs. The size/lack of hedge at Brewery Farm was again raised as the Clerk had received an email from a resident with regards to this. It was felt amongst all Cllrs that the Parish Council has done everything within its powers to see this issue come to an end. Planning Enforcement has visited the site twice and no further action has been deemed necessary each time. It was agreed that if any residents feel strongly about this issue that they should, in future, be encouraged to write directly to Planning Enforcement at DC.
8. **FINANCIAL REPORT:**

8.1 CHEQUES TO BE AUTHORISED: The following cheques were signed –

£247.22	S Smith - Clerks wages & expenses for September 2019
£400.00	Old Brewery Hall 2019 annual PC donation
£450.00	Hilton & Ansty Church 2019 PC annual donation (inc clock)

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Cllr Jones handed the Clerk a cheque for **£50.00** – a donation from a resident towards the PC defibrillator.

9. MATTERS ARISING:

9.1 BUS TRANSPORT FOR THE ELDERLY: A discussion was had with regards to the lack of a public bus service in our villages & the need for the elderly and vulnerable to be able to visit the town and shops.

9.2 HIGHWAYS & RIGHTS OF WAY: Dick Rowe has been very kindly maintaining & taking care of the footpaths & bridleways in our villages. It was felt amongst Cllrs that this should remain a volunteer position as Dorset Countryside do have the remit to maintain the footpaths & bridleways in our area, although this is not as frequently as we would ideally like. CJ raised the issue of fly tipping again, especially up at Bulbarrow. A voluntary litter pick was made during September between the Old Chapel at Ansty to the Brightsmead turn. It was evident from the refuse, that whilst some items were thrown from vehicles, the majority originated from the shop. A sign needs replacing up at Rawlsbury and Cllrs agreed that Dick Rowe could go ahead and submit a quote to the HPC for this. CJ suggested that he might be able to supply the timber for the sign. The Clerk is still trying to locate the owner of the overgrown hedge in Hilton to request that they cut it back as it is obstructing the line of vision on the road.

9.3 DEFIBRILLATOR: CJ presented a spreadsheet to Cllrs which showed a short list of suitable defibrillators to be sited at the Fox Pub. All Cllrs agreed that the CR2 Lifepak model & storage box appeared to be the best option from the Defibstore Ltd. CJ agreed to go ahead and order this model and pay for it on his credit card with the Clerk reimbursing him at the next PC meeting. Defibrillator CPR training was discussed & it was agreed that CJ would look into this when ordering the defibrillator. The Clerk mentioned that PC Cllrs in W Stickland & Houghton have been asking about defib training. If there are spaces available when the HPC training is arranged, maybe other PC Cllrs could attend for a fee?

9.4 HPC CLLR VACANCY: The period of notice for a possible election has now expired so the Parish Council is free to go ahead & co-opt another Cllr on to the PC. Three residents have so far put themselves forward. It was agreed that all 3 candidates would be invited to the next PC meeting where Cllrs would vote on who they think would be best suited to join the PC at this time.

9.5 HIGHER ANSTY BUS SHELTER: RN presented a plan of the proposed bus shelter & costings, with a lot of the materials being donated or at cost price. It was agreed by all Cllrs that building of the bus shelter should go ahead asap. CJ offered some wood to contribute to the building materials. RN will speak to Dick Rowe & with the help of residents the shelter will be erected. The quote agreed was for £327.00, but this may vary slightly on completion of the job.

10. CORRESPONDENCE: All correspondence had been emailed to Councilors ahead of meeting for consideration. SJ & CJ requested that they attend the Dorset Council Workshops that are planned in Blandford & Bridport in October, the Clerk will make the bookings.

11. ITEMS FOR THE NEXT AGENDA: Defibrillator, Budget 2020/21, Clerks replacement, Cllr co-option.

12. DATE OF THE NEXT MEETING – Tuesday 5th November 2019 @ 7pm The Old Brewery Hall, Ansty.

Signed(Chairman) Date

HILTON PARISH COUNCIL

MINUTES of the meeting of the Parish Council held on Tuesday 5th November 2019 at 7pm in The Club Room of The Old Brewery Hall, Ansty

PRESENT: Cllrs Justine McGuinness (JM – Chairman) Catherine Langham (CL - Vice Chairman) Shulla Jaques (SJ) Clive Jones (CJ) Marion Walbridge (MW) & R Northover (RN)

IN ATTENDANCE: Mrs Sam Smith (Clerk) and 5 members of the public.

1. **APOLOGIES:** Unitary Councilor Jill Haynes (JH)
2. **MINUTES OF THE PREVIOUS MEETINGS:** The minutes of the previous Parish Council meeting held on the 1st October 2019 had been circulated in advance of the meeting. These were signed by Cllr Jaques as a true copy.
3. **DECLARATIONS OF INTEREST:** None
4. **MATTERS ARISING FROM THE LAST PC MEETING/CLERKS REPORT:** Cllr Jones reported that Wessex Fibre has put on hold its plans to bring superfast internet to Ansty. Cllr Jones was led to believe that enough local businesses had signed up to the scheme to enable it to go ahead. Wessex Fibre have stated that Ansty no longer meets the minimum requirements for the internet service. Cllr Jones stated that he would be following up on this matter.
5. **UNITARY COUNCILLORS REPORT:** Cllr Jill Haynes did not attend the meeting but had forwarded report by email which had been forwarded to all Cllrs ahead of the meeting.
6. **OPEN FORUM:** Paul Calver attended the meeting and made a presentation to Cllrs with regards to his proposal for a Hilton PC Tourist Board, as a sub committee of the HPC. His proposal included collective marketing & promotion, event coordination, market research & advertising local businesses etc. Paul left some information for Cllrs to read after the meeting and the idea will be discussed by the PC in the New Year. Hillary Cox attended the meeting and stated that she would like to put herself forward as a possible future HPC Cllr. Hilary spoke about her background and how she felt she could contribute to the HPC.
7. **PLANNING APPLICATIONS, DECISIONS & ISSUES:** **2/2019/1258/FUL – land at E378336 N103207, Knapp Lane, Hilton – construct equestrian schooling area.** All Cllrs agreed that they had no objections to this application. **2/2018/1486/FUL - Hawkes Field Farm DT11 ODN – erect 1 dwelling** – this application is due to be heard at the Northern Area Committee on 19th November 2019. It was agreed that Cllr Langham & Cllr Jones would attend the meeting to speak on behalf of the Parish Council and residents.
8. **FINANCIAL REPORT:**

CHEQUES TO BE AUTHORISED: The following cheques were signed –

£257.22 **S Smith** - Clerks wages & expenses for October 2019

£2,050.80 **C Jones** – re imbursement for purchase of the PC defibrillator

An invoice has been received for **£453.39** from Dorset Council for costs incurred in the May 2019 HPC election. The completed cheque is still in the PC cheque book as only one Cllr signature was obtained and another Cllrs signature is needed before the cheque can be sent on to DC.

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8.1 2020 – 2021 PC Budget – The Clerk presented to Cllrs a draft 2020 – 2021 PC Budget. Individual items for future expenditure were discussed. It was agreed that more money should be set for training, village maintenance and rights of way costs. It was agreed that defibrillator did not need to be included for in the 2020/2021 budget as residents' recent donations to the defib fund would cover these costs. The Clerk will update the budget document for further discussion at the December PC meeting.

9. MATTERS ARISING:

9.1 CO OPTION OF A 7TH CLLR: Four residents have approached the PC and stated that they would like to put themselves forward as a possible HPC Cllr to fill the current vacancy. It was agreed to defer this item until after the meeting to enable Cllrs to have a private discussion before deciding on whom they would like to co-opt on to the PC at the December PC meeting.

9.2 HIGHWAYS & RIGHTS OF WAY: It was mentioned that some ground leveling work is taking place in a field along Cothayes Lane. Cllr Northover stated that this was to enable a marquee to be erected safely in the future, for events such as weddings etc.

9.3 DEFIBRILLATOR: The defibrillator has been ordered and on arrival needs to be erected at The Fox Pub. Cllr Jones is organizing some CPR/defib training. He has obtained 2 quotes and it was agreed that The Defib Shop training appeared to be better value for money. Cllr Jones will advertise the training dates in the Village News to allow residents to attend.

9.4 CLERKS RESIGNATION: Sadly, Sam The HPC Clerk has resigned, Cllr McGuinness thanked her for all her hard work. The Clerk will be in post until 30th November 2019. A replacement will need to be sought; an ad has been placed on the DAPTC website & in the Village News.

9.5 HIGHER ANSTY BUS SHELTER: Cllr Northover informed the PC that work is on hold until the weather improves.

10. CORRESPONDENCE: All correspondence had been emailed to Councilors ahead of meeting for consideration.

11. ITEMS FOR THE NEXT AGENDA: 2020/2021 Budget, co option of a 7th HPC Cllr

DATE OF THE NEXT MEETING – Tuesday 3rd December 2019 @ 7pm The Old Brewery Hall, Ansty.

Signed(Chairman) Date

HILTON PARISH COUNCIL

MINUTES of the meeting of the Parish Council held on Tuesday 3rd December 2019 at 7pm in The Club Room of The Old Brewery Hall, Ansty

PRESENT: Cllrs Justine McGuinness (JM – Chairman) Catherine Langham (CL - Vice Chairman) Shulla Jaques (SJ) Clive Jones (CJ) Marion Walbridge (MW) & R Northover (RN) George Sotiriadis (GS)

IN ATTENDANCE: Mrs Elizabeth Sellen (Temporary Clerk) and 2 members of the public.

1. **APOLOGIES:** Unitary Councilor Jill Haynes (JH). Cllr McGuinness introduced Mr George Sotiriadis (GS) and Mr David Green (DG). GS stands for co-option (see item 9.1), DG has been appointed as Clerk in place of Mrs Sam Smith following her recent resignation and will commence duties as clerk in January following a handover meeting with SS in December.
2. **MINUTES OF THE PREVIOUS MEETINGS:** The minutes of the previous Parish Council meeting held on the 5th November 2019 had been circulated in advance of the meeting. These were signed by Cllr McGuinness as a true copy.
3. **DECLARATIONS OF INTEREST:** It was agreed that everyone should check and update their declarations of interest as necessary. Cllr C Langham declared an ongoing interest in planning issues relating to Hawksfield Farm.
4. **MATTERS ARISING FROM THE LAST PC MEETING/CLERKS REPORT:** Cllr J McGuinness advised that the Tourism Working Group considered at the previous meeting would be added to the agenda for January 2020.
5. **UNITARY COUNCILLORS REPORT:** No report had been received from Cllr J Haynes.
6. **OPEN FORUM:** Mr Rob Nichols expressed his appreciation to the PC for all the work that had gone into challenging the Hawkesfield Farm application. Concerns were expressed regarding the planning officer's lack of appreciation regarding the "new track".
7. **PLANNING APPLICATIONS, DECISIONS & ISSUES: 2/2018/1486/FUL - Hawkes Field Farm DT11 ODN – erect 1 dwelling –** Following a brief recap of events leading to the Planning Committee hearing, it was anticipated that a future application will be received for a smaller property. Cllr M Walbridge drew attention to an application in the Blackmore Vale Magazine for changes to the existing license to "Add an operating centre to keep two goods vehicles and 0 trailers at Hawkesfield Farm"; the 21 day consultation period ending on 29/12/2019. It was noted that the Environmental Officer appeared to believe that the license had already been granted. Mr R. Nichols had written to the planning officer in March 2019 expressing concerns that (up to 4) goods vehicles were being operated from site without a valid license. Unanimous disappointment was expressed regarding the lack of enforcement by the Council and the apparent apathy exhibited. Cllr C. Langham suggested that the Parish Council should write to Dorset Council and request that the planning officer is replaced and to point out that the licence is not yet granted and therefore no change of use is permitted at this time. Cllr C Jones expressed concerns that the bridleway is still effectively re-routed as poor maintenance hinders proper use of the bridleway and obscures the direction of the path. Cllr C Langham suggested that the Parish Council should object to the licence since there is no planning permission granted and this would be a very visible business activity within an AONB. Cllr J McGuinness stated that the Parish Council should write to the Traffic Commissioner to stress that no licence should be granted since the business does not have planning permission and a copy should be sent to the applicant. Content of letter to be agreed by email.

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8. FINANCIAL REPORT:

CHEQUES TO BE AUTHORISED: No cheques for signature.

8.2 2020 – 2021 PC Budget – Following changes agreed at the November meeting, the bank reconciliation and changed budget are yet to be circulated. These will be circulated by Cllr J McGuinness prior to the January meeting for approval at the January meeting.

9. MATTERS ARISING:

9.1 CO OPTION OF A 7TH CLLR: Mr George Sotoriadis was unanimously co-opted and welcomed as Councillor.

9.2 HIGHWAYS & RIGHTS OF WAY: Cllr S Jaques has contacted Rodney regarding hedge cutting opposite her house as the landowner cannot be contacted but high sided vehicles cannot presently get through the village without hinderance.

9.3 DEFIBRILLATOR: Training has been booked for Saturday 7th December and attendees have been notified. Cllr J McGuinness thanked Cllr C Jones for organising the installation and training.

9.4 CLERKS RESIGNATION: Mrs S. Smith will continue to monitor correspondence until handover with Mr D. Green on 16th December. DG will commence official duties from 1st January 2020. It was agreed that an informal presentation should be made to thank SS for her work as Clerk.

10. CORRESPONDENCE: It was agreed that Cllr C Jones would attend the Planning Consultation Meeting on 15/01/2020 and that suggestions for items to be raised by CJ should be discussed at the January meeting, to include ensuring that planning concerns are heard by Committee at the request of the Parish Council (not solely on merit of Dorset Councilor request), Parish Council concerns are rarely given merit by Planning Officers, different departments of the County Council do not liaise well with each other.

11. ITEMS FOR THE NEXT AGENDA:

11.1 Travel & Tourism Working Group and additional working groups as appropriate

11.2 Use of Phone Box (racks for leaflets have been offered by a local resident)

11.3 Bus Shelter

11.4 Fingerpost (SJ estimates £100)

11.5 Village News publication of minutes, community engagement, publicizing of PC work, website.

DATE OF THE NEXT MEETING – Tuesday 7th January 2020 @ 7pm The Old Brewery Hall, Ansty.

Signed(Chairman) Date